

Minutes



Performance Scrutiny Committee - Place and Corporate

Date:	11 September 2017
Time:	4.00 pm
Present:	Councillors C Evans (Chair), G Berry and L Lacey
In Attendance:	L Blayney (Senior Overview and Scrutiny Officer), N Barnett (Democratic Services Support Officer)
Apologies:	Councillors M Al-Nuaimi, M Cornelious, K Critchley, Y Forsey, J Richards and W Routley

1 **Declarations of Interest**

None

2 **Draft Annual Forward Work Programme**

The Senior Overview and Scrutiny Officer presented the Draft Annual Forward Work Programme to the Committee for consideration. Members were advised that the work programme reflects the new Terms of Reference for this Committee and the new Scrutiny Committee structure that was agreed by the Council at its Annual General Meeting in May 2017. The Officer outlined the shift of focus within this restructure to emphasise the Performance role of Scrutiny, thereby addressing the criticisms raised in the Corporate Assessment by Wales Audit Office and other regulatory bodies that Scrutiny did not routinely and effectively hold the Executive to Account for its performance. It was also advised that the work programme has also been also aligned to compliment the Cabinet work programme.

As part of this change to the Committees, Members were advised that the Scrutiny would now be receiving the performance reports prior to the Cabinet, to allow for Scrutiny comments to be submitted to the Cabinet prior to a decision being taken. The Cabinet Members would be invited to each meeting, along with the Heads of Service to discuss the reports with the Committee.

The following questions and comments were made:

- Query was made if scrutiny of Norse was within the remit of this Committee. The Officer advised that Norse is in the remit of Performance Scrutiny Committee – Partnerships.
- Members asked if Committee meetings would always take place on a Monday. It was confirmed that to keep consistency it remain the same day and time. The dates were scheduled to allow for timely information to be presented to the Committee and to ensure that there was sufficient time to report this into Cabinet.

- Pre-meetings were briefly discussed and Members were advised that it had been agreed by the Scrutiny Chairs, to allow the Committee time to consider its role in relation to the Committee agenda and consider lines of enquiry that it wishes to pursue.
- Members queried if the Annual Work Programme could be amended should priority issues arise. The Committee were advised that the Annual work programme was a framework the approach the Committee was to take and could be amended with the consent of the Committee. The Committee would receive a forward work programme report at each meeting to confirm the following two meetings, and to adjust the work programme where necessary.

Resolutions and outcomes:

- i. The Committee **approved** the Forward Work Programme.
- ii. The Committee **approved** the schedule of meetings.

The meeting terminated at 16:26